

Boone County Board of Commissioners Minutes
February 18, 2020
Connie Lamar Meeting Room
Boone County Government Building

Commissioners Present: Donald Lawson, Jeff Wolfe, and Tom Santelli

Commissioners Absent:

Staff Attending: Bob Clutter (County Attorney) and Kaylee Jessie (Administrative Assistant)

Board President Donald Lawson opened the meeting at 9:13 am.

Commissioner Lawson welcomed the Commissioners' secretary, Kaylee Jessie, back from her leave of absence and thanked Karen Lasley for everything she has done for the Commissioners' office over the past couple of weeks while filling in.

Approval of Minutes for February 3, 2020 Meeting:

Commissioner Wolfe made a motion to approve the minutes presented at today's meeting.

Commissioner Santelli seconded the motion. Motion carried 3-0.

In the Matter of Legal Issues:

Attorney Bob Clutter presented the following items:

1. SBC Global Services, Inc, d/b/a AT&T for Centrex Service Agreement for renewal with a monthly fee of \$195.

Commissioner Santelli made a motion to approve AT&T Centrex Line Service Agreement.

Commissioner Wolfe seconded the motion. Motion carried 3-0.

2. Bonds for Harvest Park Section 6.

- Release performance bond for Storm Sewer and Subsurface Drains in the amount of \$150,882.05
- Accept maintenance bond for Erosion Control in the amount of \$8,722.13
- Accept maintenance bond for storm drains in the amount of \$34,291.00

Commissioner Wolfe made a motion to approve the release and acceptance of the bonds presented for Harvest Park Section 6. Commissioner Santelli seconded the motion. Motion carried 3-0.

3. Administrative Service Agreement with UMR.

Commissioner Santelli made a motion to approve the Administrative Service Agreement with UMR.

Commissioner Wolfe seconded the motion. Motion carried 3-0.

In the Matter of Presentation by Paige Sansone, Baker Tilley, on the CCD and Cumulative Bridge

Funds: Paige Sansone with Baker Tilley Municipal Advisors was present at today's meeting to go over the process of reestablishing the Cumulative Capital Development ("CCD") and Cumulative Bridge funds if the County chose to do that. There is a specific statutory process in order to get those two fund rates reestablished and the County Commissioners is the body of government that complete that. The commissioners must advertise and hold a public hearing. Paige proposed having the public hearing on March 16th – notice of hearing would be published on March 5th and March 12th. After the

public hearing, if the commissioners choose to reestablish rates for one or both bonds, then the commissioners are required to publish a notice of adoption and that kicks off a 30-day remonstrance period. If no one files a petition by the end of the remonstrance period, then they can file the documentation to the Department of Local Government Finance ("DLGF"). There is a statutory deadline to get this done, everything must be submitted for DLGF no later than April 30, 2020. Paige also provided a history where the rates for these funds have been over the years. The maximum rate increase the county would see is 0.0011% if the commissioners decided to do both funds. The commissioners may advertise the maximum rate in the notice and choose a lesser rate at the adoption.

Commissioner Wolfe made a motion to approve scheduling the public hearing during the commissioners public meeting on March 16th at 9am and advertise the maximum rate for CCD and the rate for a half a million for Cumulative Bridge for the publication. Commissioner Santelli seconded the motion. Motion carried 3-0.

In the Matter of Continue Review of Request by Judge Schein for Storage Use in the Courthouse:

Lori Thompson was present at today's meeting on behalf of Judge Schein to request a storage space in the courthouse. Commissioner Wolfe was to meet with Craig Parks to locate a good space for the materials. He requested a list of items that would be in the storage to assist with finding a good space. Unfortunately, space is limited as the county offices continue to grow. Item was tabled for further discussion.

In the Matter of County Road 300 S Corridor Study Presentation:

John Beery with Beam Longest and Neff ("BLN") presented a PowerPoint presentation regarding the County Road 300 S Corridor Study. Please see **(Appendix #2)**.

In the Matter of GUTS Contract for Web Services Support and Management Agreement:

County Attorney Bob Clutter presented the three year renewal agreement with GUTS for web services support and management. There is a minor increase for the photographer / graphics allowance; the annual cost is \$47,900 for web support and maintenance.

Commissioner Santelli made a motion to approve renewal of the GUTS contract for web services support and management. Commissioner Wolfe seconded the motion. Motion carried 3-0.

In the Matter of Request from Boone County Youth | Adult Orchestra to Use the Courthouse for a

Spring Concert: Mike Brubaker, Boone County Youth | Adult Orchestra, presented a request to use the courthouse rotunda for a Spring Concert on Saturday, May 2 at 6pm, with proper security established through the Boone County Sheriff's Department. They anticipate needing access to the building from 4pm to 8pm.

Commissioner Wolfe made a motion to approve the use of the courthouse rotunda for the Spring Concert. Commissioner Santelli seconded the motion. Motion carried 3-0.

In the matter of Old Business:

There was no old business for today's meeting.

In the Matter of Staff Reports

- a. APC – Rachel Cardis
- b. IT Support – GUTS
- c. Health Department – Lisa Younts / Brett Peppin
- d. Highway Department & Facility Maintenance – Craig Parks

Craig Parks, County Engineer and Director of Highway Department presented the following items:

1. Construction in right-of-way permit (#202010006) for Boone REMC at 6780 W 800 S for one bore under roadway. There is a blanket bond on file. The Boone County Highway Department recommends approval.

Commissioner Santelli made a motion to approve the construction in right-of-way permit (#202010006) for Boone REMC. Commissioner Wolfe seconded the motion. Motion carried 3-0.

2. Road closure permit (#202030003) for GeoSolutions Inc. at CR 500 W near Grassy Creek at Bridge 154 on February 27th and February 28th from 9am to 5pm. The Boone County Highway Department will coordinate with the school systems regarding bus routes and recommends approval.

Commissioner Wolfe made a motion to approve the road closure permit (#202030003) for GeoSolutions Inc. Commissioner Santelli seconded the motion. Motion carried 3-0

3. Amendment to the Boone County Highway Department's no-passing zone study, adding in the roads converted from gravel to paved in 2019. Additionally, requesting to include many of the roadways that have been submitted for conversion in the future. The Boone County Highway Department received a quote from Mastermind in the amount of \$5,000.00 to add approximately 12 miles to our study.

Commissioner Santelli made a motion to approve the Boone County Highway Department's amendment to the no-passing zone study. Commissioner Wolfe seconded the motion. Motion carried 3-0

4. Task Order #10 with Butler Fairman and Seufert's General Services Agreement dated November 6, 2017 for projects 2018-10 and 2018-11. This task order is for construction inspection services for the installation of culverts HA-012 and CE-033 with a not-to-exceed total of \$25,000.

Commissioner Santelli made a motion to approve the task Order #10 with Butler Fairman and Seufert. Commissioner Wolfe seconded the motion. Motion carried 3-0

5. Quote from Adams Electric for the installation of a new docking station so the backup generator system can be tested annually from the exterior of the building. Total cost of improvement is \$26,553.00.

Commissioner Wolfe made a motion to approve the quote received from Adams Electric. Commissioner Santelli seconded the motion. Motion carried 3-0

Other Elected Officials:

Sheriff Michael Nielsen provided an update on the barn expansion project that is almost completed. The next project is resurfacing the parking lot at the jail.

In the Matter of Public Comments:

There were no public comments at today's meeting.

In the Matter of Document Signing:

Affidavit for payments for the following:

1. Butler Fairman and Seufert in the amount of \$7,150.00 for the courthouse south walk entrance inspection.
2. Affidavit for payment for Bank of New York in the amount of \$2,400 for trustee fees.
3. Affidavit for payment for Bank of New York in the amount of \$2,000 fir trustee fees.

Commissioner Wolfe made a motion to approve the affidavit for payments submitted.

Commissioner Santelli seconded the motion. Motion carried 3-0

In the Matter of Claims presented in today's meeting

See **(Appendix #3)**

Commissioner Santelli made a motion to approve claims as submitted.

Commissioner Wolfe seconded the motion. Motion carried 3-0.

In the Matter of Mail

See **(Appendix #4)** for a list of mail opened by the Commissioners on this date.

With no further business, Commissioner Wolfe made a motion to adjourn at 10:30 am.

Commissioner Santelli seconded the motion. Motion carried 3-0.